



Announcement from Phetchaburi Rajabhat University

Subject: Recruitment of Foreign Employees

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Phetchaburi Rajabhat University intends to recruit foreign employees, based on the authority under Section 31 (2) of the Rajabhat University Act B.E. 2547, Phetchaburi Rajabhat University Regulations on Personnel Management of University Employees B.E. 2566, Section 14, therefore announces the recruitment of 1 foreign employee with the following details:

**1. Position, salary, and duration of employment.**

**1.1 Positions available**

Position of foreign employee (kindergarten level) at the Demonstration School of Phetchaburi Rajabhat University, 1 position.

**1.2 Salary and Benefits**

The starting salary and benefits are determined by the University as follows:

1) Monthly Salary: 21,620 THB

2) Monthly Housing Allowance: 8,000 THB

3) Special Compensation: In accordance with the regulations or mandates set by Phetchaburi Rajabhat University.

**1.3 Contract Duration**

The employment contract is for a period of 1 year.

**2. Job-specific qualifications.**

2.1 Bachelor's degree or higher in Early Childhood Education or a related field. Candidates with teaching certifications such as TEFL, TESOL, or CELTA will be given special consideration.

2.2 Age not exceeding 65 years.

2.3 At least 1-2 years of experience teaching young children (kindergarten or early elementary) or having the ability to organize learning activities for young children.

2.4 Native speakers from English-speaking countries will be given special consideration.

/2.5 Having

2.5 Having a letter of permission from the Teachers Council will be given special consideration. If not, you must submit a letter requesting permission to practice the teaching profession without a license (temporary) to the Teachers Council.

In cases where the qualifications do not meet the specified conditions, it will be at the discretion of the applicant qualifications committee.

### **3. General and Specific Qualifications**

3.1 Applicants must not have any of the prohibited characteristics under Clause 10 B. of the Phetchaburi Rajabhat University Regulation on University Personnel Administration B.E. 2566 (2023), as follows:

- (1) Being a political official.
- (2) Being insane, of unsound mind, quasi-incompetent, or having a disease specified in the G.P.A. (Higher Education Civil Service Commission) Rules.
- (3) Being currently under temporary suspension from duty or temporarily discharged from duty under this regulation or other laws.
- (4) Lacking good morals.
- (5) Being an executive committee member or official of a political party.
- (6) Being bankrupt.
- (7) Having been imprisoned by a final judgment, except for an offense committed by negligence or a petty offense.
- (8) Having been dismissed, discharged, or expelled from a state enterprise, public organization, or other government agency.
- (9) Having been dismissed, discharged, or expelled for disciplinary misconduct under this regulation or other laws.
- (10) Having committed fraud in an examination for civil service or government employment.
- (11) Having violated a contract with the University.
- (12) Having caused damage or tarnished the reputation of the University, other higher education institutions, or other agencies.

3.2 Applicants must not have violated any regulations, bylaws, announcements, rules, or orders of the University or other agencies. Furthermore, they must have no record of breach of contract with the University or any other organization.

/3.3 Applicants

3.3 Applicants must possess the specific qualifications for the position as specified in the details attached to this announcement.

3.4 Applicants must have graduated and received approval from the authorized official by the closing date of the application.

#### **4. Date, time, and location of application.**

Applicants can submit their application, along with supporting documents and a copy of the application fee payment receipt, via email ( [hr@mail.pbru.ac.th](mailto:hr@mail.pbru.ac.th) ) and by mail. Please address the envelope to the Human Resources Management Division, Central Office, Office of the President, Phetchaburi Rajabhat University, 38 Moo 8, Nawung Subdistrict, Mueang District, Phetchaburi 76000. Please mark the envelope with “Application for Foreign Employee Selection”. Applications will be accepted from April 16th to April 30th, 2026. Further details can be found at <https://www.pbru.ac.th> under the “Job Vacancy Announcements” section and on the Facebook page of the Human Resources Management Division, Phetchaburi Rajabhat University.

#### **5. Required Documents and Evidence for Application**

5.1 A fully completed application form.

5.2 1 copy of the degree certificate, diploma, or certificate of qualification.

5.3 1 copy of the official academic transcript.

5.4 1 copy of the applicant’s passport.

5.5 1 copy of the work permit (if currently employed).

5.6 3 identical photographs (1-inch size), taken within the last 6 months, showing a full-face view without a hat or dark glasses.

5.7 Certificate of employment or letter of recommendation (if any).

5.8 Proof of application fee payment (for applications submitted via mail).

Important Note: Applicants must prepare all documents in full by the date of application, or at the latest, by the final day of the application period. Every copy must be signed to certify it as a true copy of the original.

#### **6. Application fee**

Applicants must pay an application fee of 100 baht by transferring the money to the university’s account: Krung Thai Bank, Phetchaburi Branch, Account Name: Phetchaburi Rajabhat University Educational Support Fund, Account Number: 703 1 53340 6. Please attach a copy of the payment receipt with your application documents.

/7. Application

## **7. Application Conditions**

7.1 Applicants are responsible for verifying and certifying that they meet both the general qualifications and the specific position requirements as stated in the announcement. All details provided in the application form must be accurate and truthful, and all required supporting documents must be attached as specified. In the event of any error caused by the applicant for any reason, or if it is later found that the applicant's qualifications or supporting documents do not comply with the requirements stated in the announcement, or if the application form is illegible, unclear, incomplete, or not properly filled out in any respect, or if the applicant fails to follow the instructions or fails to submit the application within the specified period, Phetchaburi Rajabhat University reserves the right not to consider such application. In such cases, the applicant will be deemed ineligible for this recruitment from the outset, and the application fee will not be refunded.

7.2 It is the sole responsibility of the applicant to stay informed and follow all official announcements regarding this examination and selection process issued by Phetchaburi Rajabhat University.

## **8. Selection Criteria and Methods**

Applicants are required to undergo a knowledge and competency assessment as determined by the University. The examination consists of two parts: Teaching Demonstration & Practical Skills Test: Major-specific skills assessment (100 points). Interview: Oral examination and personality assessment (100 points).

## **9. Passing Criteria and Announcement of Results**

To be considered a successful candidate, applicants must achieve a score of not less than 60% in each part (both the Teaching Demonstration/Practical Skills Test and the Interview).

## **10. Appointment and Employment**

10.1 Successful candidates must enter into an employment contract as prescribed by Phetchaburi Rajabhat University.

10.2 On the date of signing the employment contract, the candidate must not be a civil servant, government employee, staff of a state enterprise, private sector employee, or employee of a local government organization.

/10.3 On the date

10.3 On the date of signing the employment contract, the candidate must provide a medical certificate issued by a public hospital no more than 1 month prior to the date of the result announcement. The certificate must confirm that the candidate does not suffer from any prohibited diseases as specified in the Office of the Civil Service Commission (OCSC) Regulations on Diseases (B.E. 2553 / 2010).

#### **11. Announcement of Eligible Candidates**

The university will announce the list of eligible candidates on May 13, 2026, on the Phetchaburi Rajabhat University website <https://www.pbru.ac.th> under the "Job Application News" section and on the Phetchaburi Rajabhat University Human Resources Administration Facebook page.

Announced on April 16, 2026.



(Assistant Professor Thatsanai Thangthong)  
Assistant to the President, Acting on behalf of  
The President of Phetchaburi Rajabhat University

เลขที่ No. ....

วันที่ Date .....



ใบสมัครงาน

Application for Employment

Phetchaburi Rajabhat University, Phetchaburi, Thailand

รูปถ่าย  
Photograph  
Approx. size  
2.8×3.5 cm.

(บอกข้อมูลให้ละเอียดมากที่สุดถ้ามี Please provide as much details as possible)

ตำแหน่งที่สมัคร Applied Position .....

### ข้อมูลส่วนตัว PERSONAL DETAILS

- ชื่อภาษาอังกฤษ Name (in Eng.): ..... นามสกุลภาษาอังกฤษ Surname (in Eng.): .....  
เพศ Sex  ชาย Male  หญิง Female
- วันเกิด Date of Birth: วัน Day: ..... เดือน Month: ..... ปี Year: ..... อายุ Age: .....  
สถานที่เกิด Place of Birth: ..... เชื้อชาติ Citizenship: ..... สัญชาติ Nationality: .....  
ศาสนา Religion: .....
- หนังสือเดินทางเลขที่ Passport No.: ..... วันที่ออกหนังสือเดินทาง Issued Date: .....  
วันที่หนังสือเดินทางหมดอายุ Expiration Date: ..... (Only Foreigner) Type of Visa: .....  
Work Permit No.: ..... Issued Date: ..... Expiration Date: .....

### ข้อมูลสถานที่ ADDRESS

- ภูมิลำเนาเดิม Permanent Home Address: .....  
.....  
.....
- ที่อยู่ปัจจุบัน Current Address: .....  
.....  
.....
- โทรศัพท์ Telephone: ..... โทรศัพท์มือถือ Mobile Phone: .....  
E-mail: .....
- บุคคลที่ติดต่อกรณีฉุกเฉิน Person to contact in emergency: ..... ความสัมพันธ์ Relationship: .....  
สถานที่ติดต่อ Contact Address: ..... โทรศัพท์ Telephone: .....

### ข้อมูลครอบครัว FAMILY

- สถานภาพครอบครัว Marital Status:  โสด Single  สมรส Married  ม่าย Widowed  หย่าร้าง Divorced
- ชื่อบิดา Father's name: ..... อายุ Age: ..... อาชีพ Occupation: .....  มีชีวิตอยู่ alive  ถึงแก่กรรม pass away  
ชื่อมารดา Mother's name: ..... อายุ Age: ..... อาชีพ Occupation: .....  มีชีวิตอยู่ alive  ถึงแก่กรรม pass away  
ชื่อคู่สมรส Spouse's name: ..... อายุ Age: ..... อาชีพ Occupation: .....  มีชีวิตอยู่ alive  ถึงแก่กรรม pass away

**ข้อมูลการศึกษา EDUCATION**

ระดับ Class/Level	ชื่อสถานศึกษา Name of Institution	ปีที่เข้าศึกษา Year attended		วุฒิที่ได้รับ Diploma/Degree	สาขาวิชาเอก Major	เกรดเฉลี่ย GPA.	เกียรตินิยม Honour
		จาก From	ถึง To				
		ม.ปลาย, ปวช. High School					
ปวส. Junior College							
มหาวิทยาลัย University							
Bachelor degree							
Master degree							
Doctoral degree							
อื่นๆ Other : .....							

9. หัวข้องานวิจัยที่ทำ (ถ้ามี) Research topic  
 ระดับปริญญาตรี : Bachelor degree .....
- .....
- .....
- ระดับปริญญาโท : Master degree .....
- .....
- .....
- ระดับปริญญาเอก: Doctoral degree .....
- .....
- .....

10. ความชำนาญทางภาษา Languages Proficiency

ความรู้ Knowledge of	การพูด Speaking			การอ่าน Reading			การเขียน Writing			การเข้าใจ Comprehension		
	ดีมาก	ดี	พอใช้	ดีมาก	ดี	พอใช้	ดีมาก	ดี	พอใช้	ดีมาก	ดี	พอใช้
	Excel.	Good	Fair	Excel.	Good	Fair	Excel.	Good	Fair	Excel.	Good	Fair
ภาษาอังกฤษ English												
ภาษาอื่นๆ Other: .....												
ภาษาอื่นๆ Other: .....												

11. ผลการทดสอบภาษาหรือใบรับรองที่อื่นๆ ที่ได้รับ Language Test or Certificate to be received.
- TOEFL/TOEIC คะแนนที่ได้รับ Scored: ..... วันที่ได้รับ Received Date: .....
- Other: ..... คะแนนที่ได้รับ Scored: ..... วันที่ได้รับ Received Date: .....

**ข้อมูลประวัติการทำงาน WORK EXPERIENCE**

12. ขณะนี้มีอาชีพ Present Occupation: ..... ตำแหน่ง Position: .....
- สถานที่ทำงาน Organization : .....
- .....
- วัน เดือน ปี เข้าทำงาน Start at work : ..... เงินเดือนสุดท้าย Final Salary : ..... บาท Baht/Month
- ชื่อผู้บังคับบัญชาหรือนายจ้าง name of employer: ..... โทรศัพท์ Telephone: .....

13. ความชำนาญงาน (เริ่มจากปัจจุบันลงไปจนถึงครั้งแรกเรียงตามลำดับ) Work Experience (From present to past)

เดือนปีที่เข้าทำงาน M/Y of employment		สถานที่ทำงาน Organization	ตำแหน่ง Position	งานที่รับผิดชอบ Responsibilities	เงินเดือน Salary		สาเหตุที่ออก Reasons for leaving
จาก From	ถึง To				เริ่มต้น Starting	สุดท้าย Final	

ข้อมูลผู้รับรอง REFERENCES

14. ท่านเคยจำคุกหรือต้องคดีอาญาหรือไม่ ถ้าเคย, เพราะอะไร Have you ever been arrested, taken into custody, held for criminal investigation or questioning or charged by any law enforcement authority? If yes, please indicate:.....  
.....  
.....
15. ท่านเคยถูกให้ออกจากงานหรือเลิกจ้างหรือไม่ ถ้าเคย, เพราะอะไร Have you ever been discharged from employment for any reason? If yes, please indicate: .....  
.....  
.....
16. ท่านเป็นผู้ติดหรือเคยติดยาเสพติดหรือไม่ Are you addicted to drugs or ever been habit-forming drug ?  เคย Yes  ไม่เคย No

ข้าพเจ้าขอรับรองว่าข้อมูลข้างต้นเป็นความจริงทุกประการ หากปรากฏในภายหลังว่า ข้อมูลที่ข้าพเจ้าได้กล่าวข้างต้นเป็นเท็จ มหาวิทยาลัยราชภัฏเพชรบุรี อาจพิจารณาเลิกจ้างข้าพเจ้าได้ โดยข้าพเจ้าจะไม่เรียกร้องค่าชดเชยหรือค่าเสียหายใดๆทั้งสิ้น I declare that the above information is correct in every respect. I agree that if any above information is false then my employment may be terminated.

ลายมือชื่อผู้สมัคร Signature of applicant .....

วันที่ Date .....